

**KLICKITAT COUNTY FIRE PROTECTION DISTRICT #4
MONTHLY BUSINESS MEETING
December 17, 2020 – 7:00 PM**

Due to Quarantine, only Lisa Clepper – KCFPD#4 Secretary/Treasurer, was present at the station.

Signs were posted on the front door stating the Governor's order for no public meetings. The sign stated that the public can have access to our conference call by calling the station's phone number at least one hour prior to the meeting; listen only, no comments. No one from the public called in. There was also a sign posted on the meeting room door that this was not an open meeting and no one was to enter.

The meeting was called to order by Commissioner Joy at 7:00 P.M.

Commissioners Joy and Kroeskop, Chief McCune, Secretary/Treasurer Lisa Clepper, and Admin. Assistant Marci Ramsay were connected by conference call on Lisa's phone. Admin. Assistant Marci Ramsay took minutes.

MINUTES

- The minutes of the regular meeting, of November 19, 2020, were distributed. Motion for acceptance as corrected by Commissioner Joy, seconded by Commissioner Kroeskop. Motion carried.

GRANTS – Nothing new to report.

ADMIN. ASSISTANT REPORT

- Life Flight – Discussed cost effectiveness of adding members near the end of the year, paying full price for a partial year. May create a cut-off date. Tabled until next meeting.

FINANCIAL REPORT

- The Commissioners were given hard copies of all script pages along with receipts beforehand. Each Commissioner will sign their copy of script page and return to Lisa to be filed.
- Reviewed December disbursements. Commissioners approved, over conference call, December scripts; (6) bills totaling \$2,396.83, (2) reimbursements totaling \$100.45, and (3) payroll items totaling \$796.08. Motion to pay (11) items, KCFPD#4 Voucher Numbers 2020-110 through 2020-120, totaling \$3,293.36 in the usual and customary manner made by Commissioner Kroeskop, seconded by Commissioner Joy. Motion carried.
- Jessica Byers with the Klickitat County Assessor's Office recommended to Lisa that we do not cap our budget at the estimated tax to be collected. In that event, any excess money cannot be distributed. She suggested using a budget amount of \$1,000 over the estimated amount. In response, with commissioner approval, Lisa corrected and resubmitted our 2021 budget.

NEW BUSINESS – None

With there being no further business to discuss, Commissioner Kroeskop made a motion to adjourn. Motion seconded by Commissioner Joy. Motion carried.

MEETING WAS ADJOURNED AT 7:14 P.M.

Pending Motions	

Action Items	

APPROVED