

**Klickitat County Fire Protection District #4
Monthly Business Meeting
September 24, 2020 – 7:00 PM**

Due to Quarantine, only Lisa Clepper – KCFPD#4 Secretary/Treasurer, was present at the station.

Signs were posted on the front door stating the Governor's order for no public meetings. The sign stated that the public can have access to our conference call by calling the station's phone number at least one hour prior to the meeting; listen only, no comments. No one from the public called in. There was also a sign posted on the meeting room door that this was not an open meeting and no one was to enter.

The meeting was called to order by Commissioner Lovejoy at 6:59 P.M.

Commissioners Lovejoy and Joy, Chief McCune, and Admin. Assistant Marci Ramsay were connected by conference call on Lisa's phone. Admin. Assistant Marci Ramsay took minutes.

MINUTES

- The minutes of the regular meeting, of August 27, 2020, were distributed. Motion for acceptance as distributed by Commissioner Joy, seconded by Commissioner Lovejoy. Motion carried.

GRANTS

- Haven't received any new info from FEMA regarding our application.

ADMIN. ASSISTANT REPORT

- Aime Giordano and Adam Lieberg have been added to our BVFF roster.

FINANCIAL REPORT

- The Commissioners were given hard copies of all script pages along with receipts beforehand. Each Commissioner will sign their copy of script page and return to Lisa to be filed.
- Reviewed September disbursements. Commissioner Joy found one discrepancy in regards to our Emergency Reporting bill. Lisa corrected prior to sending to county for payment. Commissioners approved, over conference call, September scripts; (6) bills totaling \$1,683.62 and (3) payroll items totaling \$1,043.73. Motion to pay (9) items, KCFPD#4 Voucher Numbers 2020-81 through 2020-89, totaling \$2,727.35 in the usual and customary manner made by Commissioner Joy, seconded by Commissioner Lovejoy. Motion carried.
- Lisa reported that our Emergency Reporting subscription increased by about \$25 per month.
- Lisa is processing new member W9's with the county.

NEW BUSINESS

- Patty asked Lisa to run a potential Halloween event by the commissioners. Dallesport and Murdock Fire Departments are having an Open House/Meet the Firefighters event on Halloween. The Commissioners have no issue with Patty arranging an event, so long as she can meet the Governor's current Covid-19 requirements. No motion was needed as we already allow the public to attend station events.
- Chief McCune noted new members need to be offered department paid immunizations. It's also time to offer flu vaccinations to all members, department paid. Marci will update the letter for members to take to the Klickitat County Health Department.

With there being no further business to discuss, Commissioner Joy made a motion to adjourn. Motion seconded by Commissioner Lovejoy. Motion carried.

MEETING WAS ADJOURNED AT 7:13 P.M.

Pending Motions	

Action Items	

APPROVED